

**DOJO MEMBERSHIP FORM** (editable with PDF reader)

Last name: .....

First name: .....

Date of birth: ..... (DD . MM . YYYY)

Address: .....

.....

E-mail: .....

Cell phone: .....

Aikido grade: ..... (since ..... )

First class in Oberursel: .....

Filled out by dojo admin:

- 15 EUR entrance fee paid
- Pass issued
- T-shirt handed out

I have heard of Aikido Oberursel from:

.....

I have read the statement on the reverse page about saving, processing and publishing my personal data and I agree to these conditions.

I understand that cancelling my membership requires a written and signed notification addressed to the board of the TV Weisskirchen sports club.

Date, Signature: .....

Minors: parent or legal guardian

**Agreement on the collection, storage, use and publication of personal data by the Aikido Dojo Oberursel (a department of TV 1889 Weißkirchen/Ts. e.V. sports club) under the General Data Protection Regulation (GDPR) and e-Privacy regulations.**

I agree that

- other dojo members may see my city of residence, e-mail address and phone number in the password-protected member directory, and that this non-public directory also contains a portrait photograph. This member directory is necessary for our teaching staff to keep attendance records (see below) and it makes it easier for fellow practitioners to get in touch with me.
- for the purpose of organising gradings my practice days are registered in our attendance records. Without these records, participation in gradings is not possible as they require proof of minimum practice days and sufficient waiting periods. These records are used solely for the purpose of gradings, and they are not disclosed to third parties. (Exception: presently, the TV Weisskirchen club requires us to provide attendance lists to the board.)
- for the dojo's public relations work photographs from events are being published in the press as well as in print and online media of the dojo and TV Weisskirchen club and that I may be discernible on those pictures. My name is never included in the images' metadata. If the event has a significance to my personal membership—e.g. a successful grading—my name and grade may be mentioned in the caption. If I do not want this, I will inform the photographer(s) at the event and I will not pose for (group) pictures.
- I will receive notifications via the dojo-internal e-mailing list and our messaging group. I may decide not to use either communication channel, but I am aware that in this case I may miss important information, e.g. about gradings or department assemblies. In order to unsubscribe from the mailing list, inform the head of the dojo in writing.
- occasionally, other personal data is collected to support various dojo activities, e.g. event registrations, collective orders, charity or other joint activities. This data is only collected for the purpose of the activity and deleted afterwards; this data may also be used to update the membership records, e.g. when the address or phone number of the member have changed.

Personal data of under-age members is treated with particular care, especially when photographs or names are published. As parent or legal guardian I reserve the right to demand camouflaging the face or anonymising the name of my child or ward in all media channels under the control of the dojo. If names and portrait photographs of children under 14 years are being published, the dojo will collect the prior consent of the parent or legal guardian.

At any time I have the right to view all personal data and have it changed or its use restricted, as long as this restriction does not contradict or severely obstruct the purpose of my dojo membership or impede regular dojo management; in these cases, I am free to cancel my membership. I have the right to obtain a copy of my personal data at any time.

The person responsible in all these cases is the head of the dojo/head of TV Weisskirchen aikido department. Contact information is available on the websites <https://aikido-oberursel.de/en> and <http://tv-weisskirchen.de>.

All personal data is collected and edited via password-protected and encrypted connections. It is stored in a data center in Germany, on a virtual and/or dedicated server administrated by the dojo. Access is limited to the head of the dojo/department head, the technical administrator and—if necessary for attendance recording and grading support—the dojo's teaching staff. Additionally, access may be granted to dojo members in charge of (internal) relations.

When the membership is cancelled all personal data is anonymised permanently. Deletion or anonymisation is carried out after the last day of membership, and it is irreversible.

Portrait-style photographs in the online channels of the dojo in which I am clearly discernible are only deleted upon my individual request. I renounce the right to have group pictures deleted. If I want my name to be anonymised in any text within the online channels under the dojo's supervision, I have to individually request this.

Responsible for all matters concerning personal data and privacy is the board of TV Weisskirchen club.

As parent or legal guardian I agree to these terms on behalf of my under-age child or ward.

Please note: the above regulations concern data which is stored in the dojo's (department's) IT infrastructure. The TV Weisskirchen club also maintains records of your personal data—all enquiries concerning this data must be directed at the club's board. The department has no influence on the treatment of this data.